

# Pinnacle Construction Group

10626 Justin Drive

Urbandale, IA 50322

MEETING MINUTES

No. 00015

Phone: 515-223-7710

Fax: 515-223-7731

**PROJECT TITLE:** Faith Lutheran Church

**MEETING DATE:** 5/26/2009

**LOCATION:** Faith Lutheran Church

**SUBJECT:** Progress Meeting - Minutes

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	DN	Dave Neyens	Pinnacle Construction Group
Y	DB	Donald Beck	Faith Lutheran Church
N	PP	Phil Parrott	Durrant Group
Y	RL	Ryan S. Larson	Durrant Group
Y	TN	TJ Neyens	Pinnacle Construction Group
Y	TH	Tom Hardin	Faith Lutheran Church

ITEM	STATUS	STARTED	DUE	BALL IN COURT
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Meeting Agenda

01000] Current Acitivities & 2 Week Look Ahead

02000] Current Issues

03000] Master Schedule

04000] Submittals

05000] RFI's

06000] Miscellaneous

07000] Next Meeting

01000 OLD

Current Acitivities & 2 Week Look Ahead

1] Parking lot -- EcoTech will be pouring the north parking lot on Thursday and Friday. East sidewalk and main drive will be done next week pending the rain we are to receive over the weekend.

2] Storm sewer -- North Duplex -- Rhiners will complete the north storm sewer next week.

3] Baker Electric -- Main panels are being installed and will be switched over to the new transformer with in two weeks.

4] Masonry -- North wall should be complete by end of the week and will proceed to the west wall and should be complete with in two weeks.

5] Roofing -- Wolf has contacted roofing supplier about providing breakdown of PVC and TPO roofing for review on possible credit.

6] Interior MEP rough in -- McCuddin Plumbing has passed their plumbing inspection for rough in. Baker Electric is currently finishing up installing boxes for switches and outlets. A walk thru should be done by Faith to review if they would like to add, delete or move any items. Main gear will be complete for energizing next week. Midwest Sprinkler is complete except for the transition from new to old area. Bell Brothers is currently installing ductwork and will be getting it inspected in about 8-10 days.

7] Sheet Metal -- Metal cap has been installed on part of the roof.

8] Insulation -- Should start at the end of the two weeks.

9] Gypsum -- To follow the insulation

10] Door Frames -- Have been installed

11]

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#### Current Issues

- 1] Change orders -- Change order #04 will consist of the power for automatic openers, the revised COR #07 reflecting the 1 manhole structure, revised COR #12 for new manhole at north side of duplex, light fixture replacement in existing church and additional retaining wall.
- 2] Kitchen Appliances -- PCG has submitted a COR for the install of the new hood.
- 3] Johnson Controls -- PCG has submitted a COR for the additional controls for existing church modifications.
- 4] RTU screen wall -- PCG needs verification from roof truss supplier that the new screen wall will not have any issues with truss design.
- 5] Roof drain at transformer -- Roof drain will need to have a concrete flume installed to the north of the transformer connecting to the sidewalk.  
A metal grate will be installed at the sidewalk.
- 6] Windows/Masonry -- Due to the elevation issues with existing and new, the bottom of the windows on the east side will have minor elevation variations.
- 7] Dumpsters -- PCG dumpster is being utilized by someone in the neighbor hood.
- 8] Asphalt/Concrete transition -- At the northeast drive, the asphalt is breaking up. PCG to adjust east pour so that the area in question could be replaced. The square footage of new concrete will be shorten at the turn around area to allow for the patching of the broken asphalt. Asphalt curb at the island in the same area is all broken up. This was broken up before PCG started the construction. The curb may be replaced with a 2' concrete curb and gutter.
- 9] Storm water at middle duplex -- They may be possible issues with how the water drains around the middle duplex

03000 OLD

#### Master Schedule

- 1] See Schedule -- Schedule has a current completion date of Sept 21st.
- 2]

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#### Submittals

- 1] 27% of the submittals have been approved.
- 2]

05000 OLD

#### RFI's

- 10]
- 11]

06000 OLD

#### Miscellaneous

- 1] Owner -- PCG needs to provide more lien waivers. Faith provided a kitchen layout detailing cabinet and countertops with MEP rough in locations. Durrant to provide final MEP drawing for renovation. Gas service for new/old stove will need to modified. Roof Leaks need to be investigated and fixed.
- 2] Architect/Engineer -- No comments
- 3] Other
- 4]

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#### Next Meeting

- 1] Time: June 9th @ 10:00
- 2] Location: Faith Lutheran Church

**Prepared By:** Pinnacle Construction Group

**Signed:** \_\_\_\_\_  
TJ Neyens

**Dated:** 6/4/2009