

Pinnacle Construction Group

10626 Justin Drive

Urbandale, IA 50322

MEETING MINUTES

No. 00013

Phone: 515-223-7710

Fax: 515-223-7731

PROJECT TITLE: Faith Lutheran Church

MEETING DATE: 4/28/2009

LOCATION: Faith Lutheran Church

SUBJECT: Progress Meeting - Minutes

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	DN	Dave Neyens	Pinnacle Construction Group
Y	DB	Donald Beck	Faith Lutheran Church
Y	PP	Phil Parrott	Durrant Group
Y	RL	Ryan S. Larson	Durrant Group
Y	TN	TJ Neyens	Pinnacle Construction Group
N	TH	Tom Hardin	Faith Lutheran Church

ITEM	STATUS	STARTED	DUE	BALL IN COURT
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00000 OLD

Meeting Agenda

01000] Current Activities & 2 Week Look Ahead

02000] Current Issues

03000] Master Schedule

04000] Submittals

05000] RFI's

06000] Miscellaneous

07000] Next Meeting

01000 OLD

Current Activities & 2 Week Look Ahead

1] Wood Framing -- Set Windows -- East windows have been installed, some have been taken out and reinstalled to fit better with masonry. By the end of the week the rest of the windows should be installed. Lansink should have the interior bulkheads framed by the end of next week.

2] Storm sewer -- Revised Drawing -- PCG has forwarded on the drawing to Rhiners for verification on design.

3] Baker Electric -- Transformer -- Once the mason has finished and taken down the scaffolding, the transformer will be installed.

4] Baker Electric -- Secondary for duplex -- Complete, however a hand hole may be to low for the finish grade. After finish grade is complete PCG will verify it is at the correct elevation.

5] Site Grading -- With all of the rain that we received on the weekend, the site is to wet to do any grading this week and with rain in the forecast will push grading to next week

6] Masonry -- Has started and will be on going for the next 5 weeks. Issues with the layout of block and brick with the existing building seems to have been resolved.

7] Roofing -- TPO roofing is comparable PVC roofing spec. Wolf Roofing will allowed to use TPO roofing. A credit should be provided by Wolf, ballpark price should be around \$.40 sqft.

8] Roof Curbs -- Bell Brothers is waiting for the roofing to start as they have the curbs in their warehouse.

9] Interior MEP rough in -- McCuddin Plumbing has started rough in of the restrooms. Baker Electric will start next week on installing boxes for outlets, switches and data. HVAC will wait until the roofing has been installed.

10] Subgrade Prep for Parking -- Will be waiting for the grading to finish. Once again rain has pushed the schedule of the new parking lot back.

11] Retaining walls -- After rough grade has been completed the install of the retaining walls will start.

12] Sheet Metal -- Exterior sheet metal will be working with PCG on a new screen wall detail and provide data for approval.

13] Mediacom -- During the grading of the detention area, Mediacoms line underground was hit. It was understood that they had all ready moved this line.

14] Waterproofing -- The north and west sides of the building are being completed now and should be done this week. The completion of this task could take longer if rain saturates the substrate.

15] West Approach -- The approach will remain during the construction of the parking lot. This should minimize the soil being tracked out on to 104th street. Fabric and road stone will be installed to help with this situation as well.

16] Construction Fence -- The fence will be removed after all the windows have been installed and a temporary doors have been installed to secure the building.

17] Interior Demolition -- The interior demolition will not start until all windows/doors have been installed and the building is weather tight.

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Current Issues				
1] Change orders -- Power for automatic openers will be combined with the revised COR #07 reflecting the 1 manhole structure. The changes being made to the north storm sewer will be added as well, PCG will need to provide a proposal request for revised storm sewer.				
2] Kitchen Appliances -- Captive Air has been selected to supply a 8' hood complete with ansul system, lighting and exhaust hood. Shop drawing should be provided to PCG so as to coordinate with MEP subs for install. Roof patching may be needed for new exhaust curb for the new exhaust fan. Existing stove will remain but rough in for future purchases of new stove with convection ovens and a warming draw as well. PCG will need specifications of those items as well. PCG will contact a few suppliers for pricing on kitchen equipment. Once the equipment has been finalized the MEP drawings should be revised to correspond with items selected by the Church.				
3] Johnson Controls -- Bell Brothers and Johnson controls provided their proposal to PCG and PCG forwarded onto the Church and they are reviewing. The Church would like to do the upgrade but will need to work out some details on the current budget. Bell Brothers would like to finalize this scope.				
4] Kitchen Cabinets -- Cabinets have been order with one minor change to the cabinets, a 30" base cabinet along the north wall has been changed to 33"				
5] RTU screen wall -- PCG will work with Parker Welding and Exterior Sheet Metal on details and material for the screen wall for final approval by Durrant and the Church.				
6] Conduit and Cable for duplex -- The Church has chosen to complete this work themselves.				
7] Light Fixture Replacement -- Baker would like an answer as to which direction the Church is going to proceed this week, Baker has another project that the lights can be used so they would like an answer soon.				
8] Light Pole -- Final placement of the light pole needs to be approved before installation.				
03000	OLD			
Master Schedule				
1] See Schedule -- Schedule has a current completion date of Sept 21st.				
2]				
04000	OLD			
Submittals				
1] 27% of the submittals have been approved.				
2] Masonry -- 6" x 8" glass block needs to be submitted, this should coarse out on every 3rd or 4th coarse				
3] Insulation -- Kinzler needs to submit				
4] Aluminum Framed Entrances an Storefronts -- Finish color chart was sent to Durrant for approval				
5]				
05000	OLD			
RFI's				
10]				
11]				
06000	OLD			
Miscellaneous				
1] Owner -- MEP revisions will need to be finalized for kitchen rough in. The Church will provide material for supply line for pot filler, PCG to coordinate installation. Entry doors to the Janitors Closets will be moved to allow for shelving on walls in the room. Location for floor outlets at St. Michaels room will need final approval from the owner. 8" area inlet at storm sewer to the north of the north duplex should be placed further north were the existing grade would allow the inlet to work as intended. This could possibly move the inlet 20' to 30' north of proposed location.				
2] Architect/Engineer -- Nothing at this time.				
3] Other				
4]				
07000	OLD			
Next Meeting				
1] Time: May 12th @ 10:00				
2] Location: Faith Lutheran Church				

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Prepared By: Pinnacle Construction Group

Signed: _____
TJ Neyens

Dated: 4/30/2009