

Pinnacle Construction Group

10626 Justin Drive

Urbandale, IA 50322

MEETING MINUTES

No. 00012

Phone: 515-223-7710

Fax: 515-223-7731

PROJECT TITLE: Faith Lutheran Church

MEETING DATE: 4/14/2009

LOCATION: Faith Lutheran Church

SUBJECT: Progress Meeting - Meeting Minut

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	DN	Dave Neyens	Pinnacle Construction Group
Y	DB	Donald Beck	Faith Lutheran Church
Y	PP	Phil Parrott	Durrant Group
Y	RL	Ryan S. Larson	Durrant Group
Y	TN	TJ Neyens	Pinnacle Construction Group
Y	TH	Tom Hardin	Faith Lutheran Church

ITEM	STATUS	STARTED	DUE	BALL IN COURT
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00000 OLD

Meeting Agenda

01000] Current Acitivities & 2 Week Look Ahead

02000] Current Issues

03000] Master Schedule

04000] Submittals

05000] RFI's

06000] Miscellaneous

07000] Next Meeting

01000 OLD

Current Acitivities & 2 Week Look Ahead

1] Wood Framing -- Roof Trusses to be delivered Wed/Thurs of this week. Lansink will be framing interior walls until roof trusses are delivered.

2] Storm sewer -- Should be complete with in two weeks. North manhole is complete and backfilled. COR #07 needs to be revised reflecting one cast-in-place structure. At the northwest corner of north duplex, the storm sewer pipe will be 4' - 5' below the footing of the duplex. The footing wall for the duplex is constructed out of masonry block. Care will have to be taken so that undermining of the footing does not happen.

3] Baker Electric -- Transformer pad has been completed and ready for MAE.

4] Baker Electric -- Secondary for duplex -- Baker will be on site to continue the install of the secondary line. Baker currently has 2 men for 3/4 of a day on the install. Monday the 20th, the duplexes will be with out power for about 8 hours of the day as MAE will be making the final connections. The Church has informed tenants of the power outage.

5] Site Grading -- Gator Excavation to start subgrade prep for parking lot at the end of this week.

6] Masonry -- Most of the material has been delivered to the site. Glazed brick has not been delivered. Martens Masonry will be start in about 2 weeks.

7] Roofing -- Wolf Roofing is on board for getting started in the next few weeks.

8] Roof Curbs -- Bell Brothers has all roof curbs and are scheduled to install so as the roof can be installed for a weather tight system.

9] Interior MEP rough in -- Plumbing could start at the end of the 2 week period. Other rough in will need to have the roof on to start rough in.

10] Air Barrier -- Midwest Caulking will be getting started at the beginning of next week. They will be starting at on the east side of the addition in the south corner moving north. Mason will follow immediately after.

11] SWPPP -- Silt socks have been installed along 104th street. Intakes have silt fence installed for protection.

12] Grease Trap -- Has been installed and backfill will be done before the end of the week. PCG is working with McCuddin Plumbing to have the manhole riser installed without having the manholes flat/level. This would create a snow removal issue.

13] Canteliever Floor -- Missing steel has been delivered and installed.

14]

13]

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02000	OLD			
Current Issues				
1] Change orders -- Power for automatic openers will be combined with the revised COR #07 reflecting the 1 manhole structure				
2] Kitchen Appliances -- Captive Air has been selected to supply a 8' hood complete with ansul system, lighting and exhaust hood. Shop drawing should be provided to PCG so as to coordinate with MEP subs for install. Roof patching may be needed for new exhaust curb for the new exhaust fan. 2 - 36" stoves will be purchased by the Church. PCG will need specifications of those items as well. The Church is considering purchasing a warming draw. Once the equipment has been finalized the MEP drawings should be revised to correspond with items selected by the Church.				
3] Johnson Controls -- Bell Brothers and Johnson controls provided their proposal to PCG and PCG forwarded onto the Church and they are reviewing. The Church would like to do the upgrade but will need to work out some details on the current budget.				
4] Kitchen Cabinets -- Lowes as been selected and the Church has given PCG proposed layout and details to verify demensions and install issues.				
5] RTU screen wall -- Durrant will provided a revised detail on screen wall. Specified screen wall will not be used.				
6] Conduit and Cable for duplex -- PCG provided Baker costs for the conduit. Both PCG and the Church feel that the amount was high. PCG will get a revised quote from Baker detailing out material, labor and equipment.				
7] Light Fixture Replacement -- Baker will install 2 lights this afternoon for the Church verify if they would like to go with the fixture replacement quote from Baker.				
8] As Builts for relocated storm manhole -- Durrant will handle this.				
9]				
03000	OLD			
Master Schedule				
1] See Schedule -- Schedule has a current completion date of Sept 21st.				
2] PCG -- needs to add more detail to the schedule regarding the kitchen and trim finishes on the addition/renovation				
04000	OLD			
Submittals				
1] 25% of the submittals have been approved.				
2] Masonry -- Glass block needs to be submitted				
3] Insulation -- Kinzler needs to submit				
4] Aluminum Framed Entrances an Storefronts -- Orning Glass has submitted				
5]				
05000	OLD			
RFI's				
10]				
11]				
06000	OLD			
Miscellaneous				
1] Owner -- PCG needs to provide lien waivers that they have collected.				
2] Architect/Engineer				
3] Other				
4]				
07000	OLD			
Next Meeting				
1] Time: April 28th @ 10:00				
2] Location: Faith Lutheran Church				

Prepared By: Pinnacle Construction Group

Signed: _____
TJ Neyens

Dated: 4/17/2009