

Pinnacle Construction Group

10626 Justin Drive

Urbandale, IA 50322

MEETING MINUTES

No. 00010

Phone: 515-223-7710

Fax: 515-223-7731

PROJECT TITLE: Faith Lutheran Church

MEETING DATE: 3/17/2009

LOCATION: Faith Lutheran Church

SUBJECT: Progress Meeting - Minutes

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	DN	Dave Neyens	Pinnacle Construction Group
Y	DB	Donald Beck	Faith Lutheran Church
Y	PP	Phil Parrott	Durrant Group
Y	RL	Ryan S. Larson	Durrant Group
Y	TN	TJ Neyens	Pinnacle Construction Group
Y	TH	Tom Hardin	Faith Lutheran Church

ITEM	STATUS	STARTED	DUE	BALL IN COURT
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00000 OLD

Meeting Agenda

01000] Current Activities & 2 Week Look Ahead

02000] Current Issues

03000] Master Schedule

04000] Submittals

05000] RFI's

06000] Miscellaneous

07000] Next Meeting

01000 OLD

Current Activities & 2 Week Look Ahead

1] Site Utilities -- Storm sewer manholes at 104th Street will be on hold as Rhiners will be waiting on MAE to move the gas line. The City may allow the south manhole structure to be used at the north manhole location, PCG will follow up with the City on this. Moving the gas line at the north manhole may require more sidewalk to be removed. COR #07 will be revised showing only one (1) credit on precast manhole structure and any sidewalk replacement along with seeding/sod necessary that was created by moving the gas line. Sanitary line will be complete up to grease trap on 2/17/09 with testing to be done the following day. The Church would like any correspondence anyone has regarding MAE responsibility to paying for the relocation of the gas line. Qwest billed the Church for moving a pedestal do to not knowing that a manhole for the storm was going to be installed. Drawings were provided to Qwest showing the manhole to be installed. The Church will not be paying this bill and would like Durrants assistance on verifying that Qwest was given the correct drawings.

2] Wood Framing -- Will start 3/23/09 or immediately after the building slab is poured.

3] Baker Electric -- PCG and Baker are scheduling transformer and utility work. Baker has informed PCG that they would get started on the transformer pad followed by installing the underground utility work for the duplexes. Hand holes for the duplexes will be installed between the retaining wall and the parking lot.

4] Gas Meter -- A regulator will be installed at the gas meter to allow 1lb pressure to the existing system and 2lb pressure for the new mechanical system. MAE will be doing this on 3/26/09 along with the assistance of Bell Brothers. The Church will not have gas service during this process.

5] Concrete Slab -- Helmkamp will be attempting to complete this by the end of the week.

6] Parking lot demolition -- 4/1/09 PCG would like to have Gator get started on removing the parking lot, the west drive will remain, and start grading for new paving. Eco-Tech still needs to submit a jointing plan for approval.

7] Pella Windows -- Have been delivered and are being stored in PCG trailer. No damage was noticed during the delivery.

8] Footing Spoils -- Before 4/1/09 the footing spoils will be exported off site.

9] Grout columns -- Columns will be grouted before the end of the week

10]

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Current Issues				
1] Change orders -- Change order #03 has been approved and signed by Durrant and PCG.				
2] Steel Fabrication and Erection -- Durrant wants all items regarding incorrect steel fabrication, failed epoxy anchor bolts, anchor bolts not being in concrete footings, and base plates being torched to allow for setting of columns to be addressed and approved by Olsen Associates.				
3] Kitchen Appliances -- Faith will have the Stove/Range and Hood selected by next meeting. Faith will need to provide PCG specifications on the appliances/hood so that PCG may forward onto McCuddin/Bell Brothers/Baker. PCG to have McCuddin Plumbing verify that they are comfortable with moving the dishwasher cleaning chemicals. The Church has received one quote on the hood from Captive Air. The existing exhaust fan may be used for the new hood. Once the hood manufactured/installer has been selected, using the existing exhaust fan should be verified.				
4] Johnson Controls -- Johnson Controls has done their final walk thru with the Church and is the process of providing proposals on various options. Bell Brothers and Johnson controls will be providing their proposal next week.				
5] Kitchen Cabinets -- Cabinets will need to be finalized with 2-4 weeks. PCG to verify with RCS that they have not fabricated the countertops from the approved shop drawings. Now that Don is back from his vacation he will be finalizing the cabinets.				
6] Electrical Panels -- The Church will be taking on finishing the walls around the existing electric panels.				
7]				
03000	OLD			
Master Schedule				
1] See Schedule -- Schedule has a current completion date of Sept 21st.				
2]				
04000	OLD			
Submittals				
1] 22% of the submittals have been approved.				
2] Masonry -- Martens Masonry needs to submit. Mock up panel was done with out the stone sills, glazed brick and incorrect mortar color. Martens will need to redo the panel				
3] Insulation -- Kinzler needs to submit				
4] Aluminum Framed Entrances an Storefronts -- Orning Glass will be submitting shop drawings later in the week.				
5] Plumbing -- McCuddin needs to submit on a lot of items				
6] HVAC -- Bell Brothers needs to submit on a few remaining items				
7] Fire Sprinkler -- Midwest Sprinkler has a few remain items.				
8]				
05000	OLD			
RFI's				
10]				
11]				
06000	OLD			
Miscellaneous				
1] Owner -- The Church and Durrant are considering Bakers proposal to substitute different lights. Durrant needs to verify water lines will be installed for pot filler, which is located next to the stove.				
2] Architect/Engineer -- Automatic Opener shop drawings have been submitted. Openers were in the door hardware specifications and were not shown on the drawings. The electrical drawings did not indicate automatic openers, so if the Church would like to have them installed, the electrical scope of work will need to be adjusted.				
3] Other -- N/A				
4]				
07000	OLD			
Next Meeting				
1] Time: March 31st @ 10:00				
2] Location: Faith Lutheran Church				

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Prepared By: Pinnacle Construction Group

Signed: _____
TJ Neyens

Dated: 3/25/2009