

Pinnacle Construction Group

10626 Justin Drive

Urbandale, IA 50322

MEETING MINUTES

No. 00008

Phone: 515-223-7710

Fax: 515-223-7731

PROJECT TITLE: Faith Lutheran Church

MEETING DATE: 2/17/2009

LOCATION: Faith Lutheran Church

SUBJECT: Progress Meeting - Minutes

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	DN	Dave Neyens	Pinnacle Construction Group
Y	DB	Donald Beck	Faith Lutheran Church
N	PP	Phil Parrott	Durrant Group
Y	RL	Ryan S. Larson	Durrant Group
Y	TN	TJ Neyens	Pinnacle Construction Group
Y	TH	Tom Hardin	Faith Lutheran Church

ITEM	STATUS	STARTED	DUE	BALL IN COURT
------	--------	---------	-----	---------------

00000 OLD

Meeting Agenda

01000] Current Acitivities & 2 Week Look Ahead

02000] Current Issues

03000] Master Schedule

04000] Submittals

05000] RFI's

06000] Miscellaneous

07000] Next Meeting

01000 OLD

Current Acitivities & 2 Week Look Ahead

1] Under slab plumbing rough in -- McCuddin Plumbing will be mobilizing on 2/20/09 and start underslab rough in the following week. Steel Erectors do not have a problem with underslab rough in as they will be setting steel from the parking lot. If weather allows it the building slab will be poured before the steel erection.

2] Site Utilities -- Rhiners Plumbing will have material delivered for underground utilities today/tomorrow so that they can start the utilities.

3] Steel delivery March 1st -- Delivery is on schedule for that week

4] Steel erection -- Will start when delivered and should take about a week and a half

5] Wood Framing second week of March -- Is on schedule to start immediately after steel erection

6] Backfill/Waterproof/Drain Tile -- All items are complete

7] Baker Electric -- Is looking at start the underground utilities for the parking area and the new transformer. Will depend on how much frost is in the ground

8]

Prepared By: Pinnacle Construction Group

Signed: _____
TJ Neyens

Dated: 2/23/2009

PROJECT TITLE: Faith Lutheran Church

MEETING DATE: 2/17/2009

LOCATION: Faith Lutheran Church

SUBJECT: Progress Meeting - Minutes

ITEM	STATUS	STARTED	DUE	BALL IN COURT
------	--------	---------	-----	---------------

02000 OLD

Current Issues

- 1] Change orders -- Change Order for Grease needs further breakdown of new grease trap (tank, risers and accessories). Baker Electric submitted a change order request to upgrade the 800A main to 1000A. Durrant has denied this at this time. Proposal request for the Roof Drain changes and to switch the sheathing material on the exterior wall will be submitted next week.
- 2] Shop Fabricated Wood Trusses -- Truss Bearing Plates, no 2x's material was allowed for on the steel beams. SCS will change the heel height to allow for install of 2x material.
- 3] Kitchen Appliances -- PCG may have to move appliances to St. Michaels Room at the beginning of the kitchen demolition. A new hood will be installed after construction as the current one will not meet code.
- 4] Johnson Controls -- A meeting with the Church and Johnson Controls to finalize the options for the HVAC. At this present time a meeting has been scheduled.
- 5] Pella windows -- PCG to enquire into Moehl Millwork about a quote of Marvin Windows for the Church Addition. PCG had not received a quote on bid day. At this present time the church has chosen to go with Pella in lieu of switching suppliers.
- 6]

03000 OLD

Master Schedule

- 1] See Schedule -- PCG needs to revised the schedule to include kitchen, 30 ton unit, parking lot and landscaping.
- 2]

04000 OLD

Submittals

- 1] 20% of the submittals have been approved.

05000 OLD

RFI's

- 6]
- 7]
- 8]

06000 OLD

Miscellaneous

- 1] Owner -- The Church expressed some concern of the delivery of materials during the drop off and pick up times of the Pre School. PCG will need to schedule deliveries around those times. PCG has received those times and will schedule deliveries around those times.
- 2] Architect/Engineer -- Nothing at this time
- 3] Other
- 4]

07000 OLD

Next Meeting

- 1] Time: March 3rd @ 10:00
- 2] Location: Faith Lutheran Church

Prepared By: Pinnacle Construction Group

Signed: _____
TJ Neyens

Dated: 2/23/2009